



SECURE & SAFE

READY FOR OPERATIONS



**RESTART
YOUR BUSINESS
WITH BV**



INTRODUCTION:

The priority for all companies is to get back to work as quickly as possible and with appropriate health, safety and hygiene conditions for their employees and their clients. Building on 200 years of expertise in risk management, Bureau Veritas has developed a suite of solutions to meet the needs of all sectors of the economy as they reopen for business.

Companies and public authorities with facilities open to the public need to demonstrate to their customers and users the implementation of the required protective measures. Companies in the industrial, construction and services sectors need to be able to protect their employees when they are back at work, whether on site or in their office's.

Bureau Veritas Industrial Services, a global leader in Quality, Health, Safety and Environment, can provide solutions tailored to fit your particular sector needs. Looking at the above challenges, we offer **"Secure & Safe"** Procedure & Methodology to declare your premises **"Ready for Operations"**, in compliance with local regulations and established industrial practices. We can also provide ongoing service check to ensure that your operational procedures remain compliant all through.

METHODOLOGY:

- Identify factors affecting the health of Employees, Customers, Visitors and Stakeholders.
- Implement a system to ensure that there is no scope for "transmission of infection in the Building".
- Create guidelines, procedures and SOP's on:
 - a) Hygiene, disinfection and cleaning assessment
 - b) Social distancing best practice
 - c) Personal protection equipment
 - d) Regulatory inspection completion
 - e) Employee specific risk assessment
- Engage the stakeholders for safer facilities.
- Create positive health and hygiene atmosphere in Facilities.
- Increase confidence of Employees, Clients, Vendors and Shareholders.
- Reinforce Values and practices that make everyone feel included; appreciation of diversity.

ASSESSMENT AREA:

Entry Gate, Security Cabin, Lobby, Reception, Toilets, Offices, Restaurants, Store Room, HVAC System, Plant Room, Stores, Basements, Lift, Swimming pool, Kitchen , Cafeteria, Buffet area, Play area, Production hall, Internal roads, Passageways , Bar Counter, guest rooms, Public areas, External Walls of the buildings/facades, etc.*

**(Other Areas can be included as per the business needs and criticality to operations & employees)*

SCOPE



SCOPE -1 (POST LOCK DOWN – BEFORE OPENING UP THE FACILITY):

- A thorough walk around of entire facility will be done to identify all contact points in the Facility and possible affected areas.
- Monitoring of:
 - a) Microbial samples taken and verification of report to determine the CFU count.
 - b) Fomite Cleaning.
 - c) All surfaces and any sort of high finger contact area and assure complete disinfected and sanitized is done using Registered Product.
 - d) Surface cleaning and Fumigation of entire workplaces
 - e) ATP Testing will be done to make sure the area has been disinfected.
 - f) Verification of ATP Test result. It provide us information whether any Microbial Growth is present on the surface or not, and to what extent.
 - g) HVAC Duct cleaning as per NADCA/ISHRA standards
- Verification and Monitoring of maintenance of all HVAC component (Monitoring/- Verification and advising the Start-up operation of HVAC as per ISHRA standard.
- Verification of Post cleaning IAQ reading to ensure the area is OK for occupancy.
- Verification IAQ reports, ATP Test results, Before & After pictures of Sanitization & Duct Cleaning work, HVAC maintenance report.

Deliverable for Scope 1:

Upon completion we will issue a Compliance Report, which will give complete details of the tests conducted and the study made, including the readings. It will highlight any problem areas and advise on the solutions available.

SCOPE -2 PRE/POST OPENING OF FACILITIES:

- Assistance in developing Comprehensive guideline for Prevention of Spread of infection (Document Preparation, Checklist Preparation, Developing SOP)
- Management responsibility
 - Illness reporting and monitoring
 - Illness Management during outbreak
 - Cleaning and disinfection process (Customer room, Pubic area, BOH area etc.)
 - Management of Vomit incident (Vomit Actin Plan)
 - Outbreak communication

SCOPE -3 SURVEILLANCE AUDIT

- Notification and Monitoring Of Illness
- Disease Management during an Outbreak
- House Physician and Medical Facilities
- Cleaning and Disinfection
- Food and Drink Service during the Outbreak
- Evaluation of availability and adequacy of SOPs, Management Plans
- Assessment of effective training of all stakeholders on these documents
- Assessment of effective implementation of the SOP/Plans
- Check the availability of appropriate PPE and disinfectants
- Adequacy of Information and Notice etc.

SCOPE - 4 ONLINE TRAINING OF POSI (PREVENTION OF SPREAD INFECTION)

Assessment/Monitoring Process: Self-Assessment, on site Monitoring, Onsite Assessment, Assessment Report, Surveillance Audit, Periodic Audit, Biological Testing and Training.



Shaping a World of Trust

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